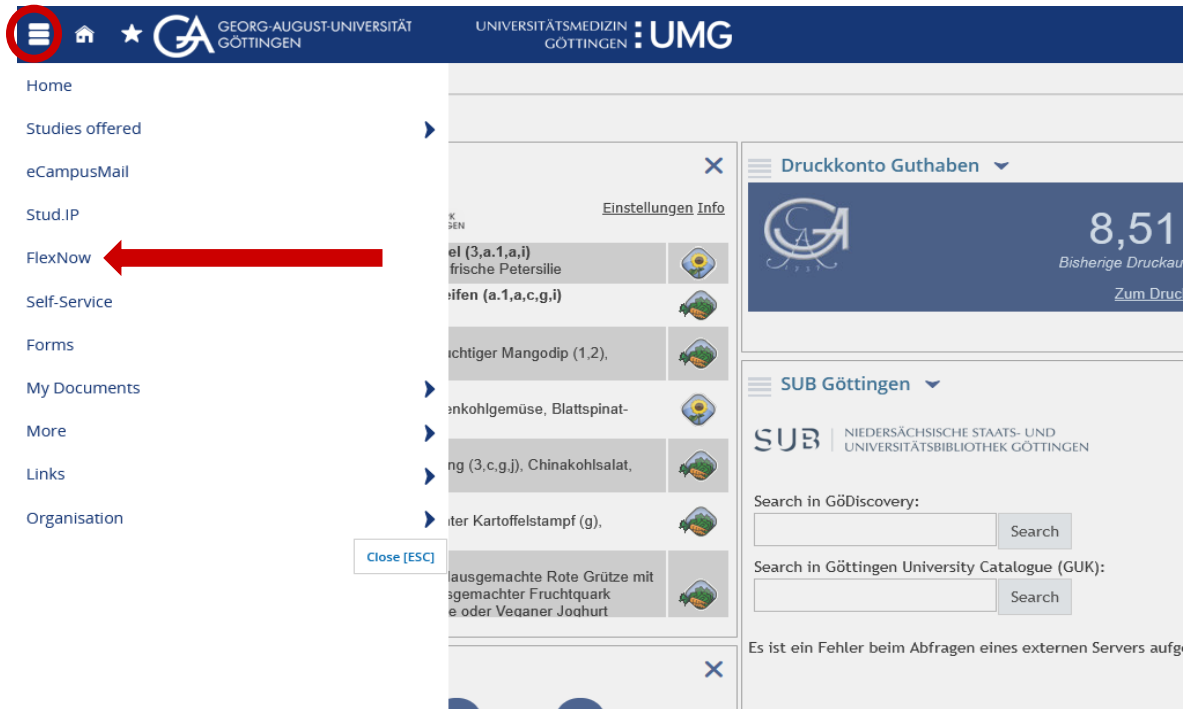


## Guideline for creating a transcript of records

### First step: Log in to ecampus

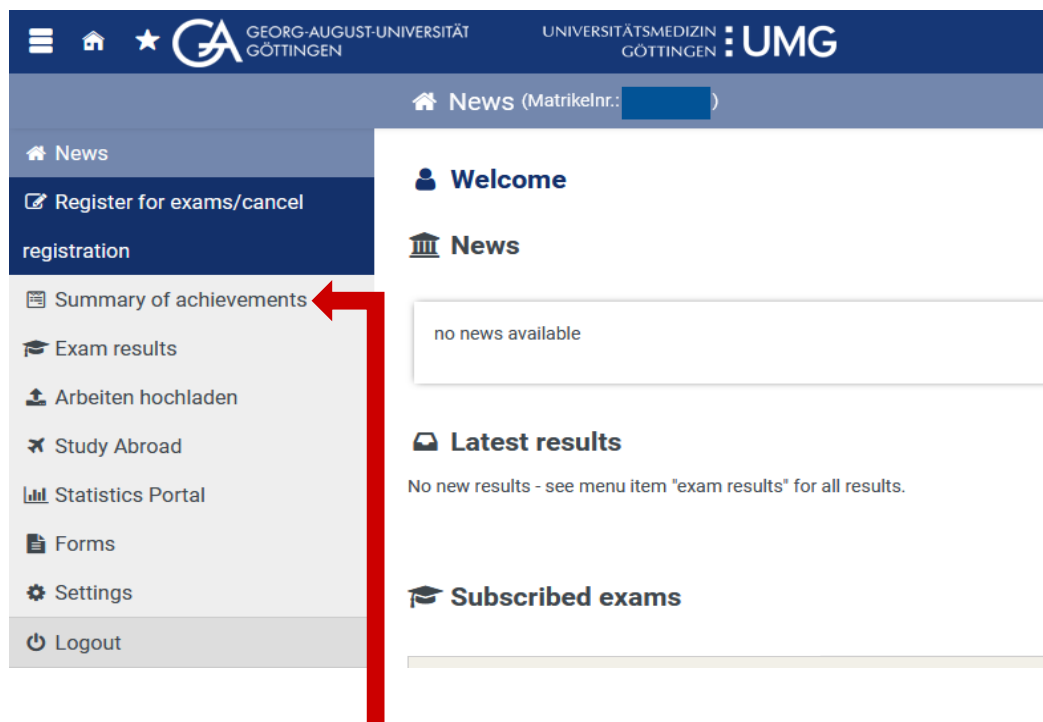
- Link: <https://ecampus.uni-goettingen.de>
- Name: firstname.lastname
- Password: created by university (changeable in ecampus)

### Second step: Open Flexnow



### Third step: Create transcript of records

- The Transcript of records is verified by the university and does not need another signature



Click on „summary of achievements“

Modify the expiration date

Modify the report format

News

Register for exams/cancel registration

Summary of achievements

Exam results

Arbeiten hochladen

Study Abroad

Statistics Portal

Forms

Settings

Logout

### Create data sheet (verifiable)

expiration date

25.02.2026

comment

Zusatztext:

**courses of Studies**

☒ Rechtswissenschaft (Immatrikuliert)

☐ Professionalisierungsbereich (Immatrikuliert)

report format

1) Standard (nur bestandene Leistungen) / Stz v

language

English v

create

**Note: You can edit the expiration date and the report format how you need it !**